

**Hooksett Sewer Commission
Meeting Minutes
November 17, 2020**

INITIAL	COMMENTS
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for	

This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Richard Bairam, Superintendent Ken Conaty, Assistant Superintendent John Clark and Guy Beloin.

Approve and Sign manifest

Approve minutes from November 3, 2020: Commissioner Frank Kotowski made motion to approve the minutes of November 3, 2020. Commissioner Richard Bairam seconded. All in favor, the motion was carried unanimously.

Read Correspondence

Financial Report: Guy came in to give a quick overview of the sewer commission accounts. Commissioner Frank Kotowski made motion to transfer \$1,551.25 from the Hooksett Sewer Commission plant and composting account to the Hooksett Sewer checking account, for the balance of Route 3A sewer line extension project. Commissioner Richard Bairam seconded. All in favor, the motion was carried unanimously.

Scheduled Appointments: None

Superintendent Conaty's Report:

Plant: Lunchroom renovations are complete down at the plant. As time allows the guys will continue to organize and clean. Richardson Electric will be down at the plant replacing the VFD's for the Nitrite recycle pumps.

Shincci Dryer: The dryer is continuing to perform well. The air filter are continued to be cleaned weekly and Sunstate will be here sometime in December to change the belts to the stainless steel ones.

TIF Project: Very positive meetings with Dunkin Donuts, Subway and Irving. There is a Town council meeting tomorrow for the Arleigh Greene property swap.

Phase 3A Plant Upgrades: NHDES was down at the plant yesterday looking at the "big picture" of the planned upgrades for the Wastewater Treatment Facility.

Solar: Still waiting on revision energy employee tour and we are still in need of the O&M manual and as-built prints with components used.

Main Street Pump Station: Square D has agreed to repair or replace the electrical cabinet. The pump station is complete and running.

Other things: A letter was sent to the budget committee in regards to the Hooksett Wastewater's budget. 5% was budgeted for healthcare costs however they are increasing by 8.5%. All correspondences regarding 401 West River Road are to be forwarded to Shaheen – Phinney.

Old Business: None

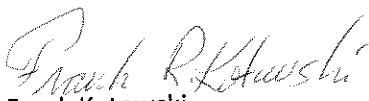
New Business: The next Sewer Commission meeting is December 1, 2020.

Non-Public session: The Sewer Commission did not go into non-public session

Public Input: None

Adjournment: Commissioner Richard Bairam made motion to adjourn at 12:48pm. Commissioner Frank Kotowski seconded. All in favor, the motion was carried unanimously.

Respectfully Submitted,



Frank Kotowski

Clerk